



## MARQUETTE COUNTY CONSERVATION DISTRICT

### **5:28 PM CALL TO ORDER:**

- **Present:** Gentz, Chiodi, Huetter, Downs, Cady, Desjarlais, Viau, Tetil, Kelso, O'Donnell
- **Absent:** Leah Kainulainen
- **Guests:** None

### **5:30PM ACCEPT AGENDA**

Cady would like to add signing NRCS contracts to agenda.

Huetter makes a motion to accept, Downs seconds

### **5:31PM: ACCEPT MINUTES OF PREVIOUS MEETING -**

Downs makes a motion to accept minutes, Gentz supports

### **5:30PM:APPROVE TREASURER'S REPORT AND PAY BILLS -**

Huetter makes a motion to accept the treasurer's report and pay bills, Downs supports.

O'Donnell and Chiodi note that there is a hold up at NFWF getting our final reimbursement for Evan's grant, O'Donnell has submitted a new reimbursement request and follows up with NFWF contact weekly. There's a new person there that seems to be holding things up for multiple grants unfortunately. O'Donnell also notes in the treasurer's report that we received an IRS notice that some 2020 taxes were filed incorrectly, she refiled them and had Colleen look it over before sending in on 12/19.

### **5:40 PM STAFF HIGHLIGHTS**

- Kelso had a pretty quick month with conference and time off, going to a conference in Alabama this month for Tree Farm.
- Desjarlais finished up some reporting, and updated her 5 year plan with the help of the steering committee. Discussed her ongoing forest service agreements, wherein, Hiawatha will modify our ongoing contracts to continuously add money. We have 4-5 contracts with them where they will add about 10k each year for continued partnership work. It is a great partnership for us and unique to UP cismas.
- Tetil attended GLEXPO and had final site visit before baby!!
- Viau highlight was the solstice party, great for morale to get everyone together! She also renewed her pesticide license, and searched for grant opportunities. A good grant opportunity could be SOGL to partner with the City of Marquette to recreate shiras pool area into habitat. Erica and Maddie are pursuing this option with the city.
- O'Donnell was busy! Enjoyed the conference and got to network more, dealt with IRS issue, and met with Watkeys to support him with some quickbooks issues, and helped him get on Canva. Exchanged tree sale ideas. My goal is to finish the tree sale catalog

by the end of next week, and get the site up to date by 2/1. Lofty goal so we'll see!!  
Going to make it more clear on the catalog that folks should call before ordering with a paper form to ensure availability.

### **6:11PM PARTNER UPDATE**

- Misa is a grant writer!!! So are Amy, Kelly, and Victoria! She was awarded 8 of her CSP contracts which they will manage for the next 5 years to ensure work is carried out properly.

### **6:20 PM HOUSEKEEPING**

- Sign remaining rep letters
- Jenn Hill sent 12/19

### **5:55PM NEW BUSINESS**

- Manager login - it's very inconvenient for Maddie not to have access to Heather's old MACD email, ask MACD for ownership.
- 5 year plan
  - Sub committee
    - Misa, kevin, bernie, maddie
    - Reference other plans and our previous plan, and the county's 5 year plan
    - Bernie can meet after 2/16
  - - **Committee meeting: 2/22 at 10AM**
  - Bring old 5 year plan and county plan to next meeting
  - Begin brainstorming at staff meetings
- 90ish day manager review
  - O'Donnell thinks the role is going well so far, and thinks she will feel more comfortable in a year when she's not learning everything for the first time. Staff have been great to work with, Erica has helped me with tasks when I am feeling overloaded, and Rachael has been an awesome support system as well. Learning quickbooks has been easier than anticipated, as well as picking up on tax things. Looking forward to getting more used to things with time, and am filled with anticipation for my first tree sale!!

### **6:25pm Director comment -**

- Downs thanks the staff!
- So does Gentz!

**6:30PM PUBLIC COMMENT**

- Bye Landen!
- O'Donnell forgot to cut director checks :( will cut tomorrow if anyone wants to pick up

**6:53 Adjournment**

Huetter makes a motion to adjourn the meeting, Downs seconds.